

# SGS AUSTRALIA IS LOOKING FOR A TECHNICAL OFFICER

- **Join a Global Leader**
- **Full Time Role**
- **Based in Notting Hill, Vic**

## WHO IS SGS?

SGS is the world's leading inspection, verification, testing and certification company. SGS is recognised as the global benchmark for quality and integrity. With more than 80,000 employees, SGS operates a network of over 1,650 offices and laboratories around the world.

SGS Environmental, Health and Safety (EHS) Services provides analytical, testing and field based measurement and sampling to a broad range of clients to address environmental regulatory compliance issues and reduce risk to the environment. We are looking for a Technical Officer to come in and join our team within the Radiation section of our busy EHS team.

## RESPONSIBILITIES

This role will be responsible for providing assistance and technical support to the Calibrations, Sales and Repairs unit whilst maintaining a high level of customer service to internal and external clients. The successful candidate will be responsible for:

- Equipment check-in and dispatch
- Undertake calibrations of protection level radiation monitors
- Follow Standard Operation Procedures
- Achieve KPI targets measuring throughput, efficiency and accuracy of calibration work.
- Accurately prepare calibration certificates
- Report calibration laboratory issues that directly affect the potential to reach KPI targets.
- Support the Business Unit Leader as required with invoicing and quoting.
- Follow-up the acceptance of quotations with customers.
- Proactively keep customers informed of the progress of their calibrations and/or repairs.
- Assist other team members where required and demonstrate a flexible and dynamic attitude to the laboratory work flow.

## QUALIFICATIONS AND EXPERIENCE

Ideally you will have previous experience within the environmental or radiation industry within a laboratory environment. You will also possess:

- Degree, Certificate or Diploma within a scientific, technical or computing field
- Previous experience within a laboratory or technical environment
- Customer service experience and clear communicator
- Ability to work quickly and with attention to detail
- Ability to focus and work progressively through repetitive tasks
- Computer literacy within a standard Microsoft Windows and Microsoft Office environment
- Team work and cooperation
- Professional presentation

## WHAT CAN WE OFFER YOU?

This is a fantastic opportunity to grow your career with a Global organisation. On top of offering a friendly and open working environment, we can offer additional benefits such as: paid maternity leave, gym rebates and discounts on private health insurance with a leading provider.

**Click on 'Apply' button to submit your application now.**

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