

Role Description

Regulatory Officer

Position number:	13282
Classification:	APS 6
Date of approval:	22 March 2017
Location:	Miranda, NSW
Branch/Office:	Regulatory Services
Section:	Facility Licensing
Immediate supervisor:	EL 2 – PN 13363
Supervisory responsibilities:	No
Restrictions:	NIL
Agency website	www.arpansa.gov.au

Agency overview

The Australian Radiation Protection and Nuclear Safety Agency (ARPANSA) is a statutory agency within the Department of Health portfolio and is the Australian Government's primary authority on radiation protection and nuclear safety. ARPANSA regulates Commonwealth entities using radiation with the objective of protecting people and the environment from the harmful effect of radiation. ARPANSA undertakes research, provides services, and promotes national uniformity and the implementation of international best practice across all jurisdictions.

Section overview

The Facility Licensing Section in the Regulatory Services Branch has responsibility for assessing applications; issuing licences; and monitoring compliance of all prescribed radiation facilities and nuclear installations regulated by ARPANSA. This includes planning and undertaking a three year rolling, risk-informed inspection programme of all facilities.

Primary purpose of the role

In this role you will be responsible for providing advice in relation to ARPANSA regulatory functions, including assessment of licence applications; monitoring compliance and conducting inspections; providing advice on radiation protection; nuclear safety and the regulation of sources, prescribed radiation facilities and nuclear installations; and assisting with the development of policies, strategies and regulatory guidance

Key accountabilities

- Assess applications for licences of nuclear installations, prescribed radiation facilities and sources against legislation, guidelines, codes of practice and standards;
- Perform inspections of nuclear installations and prescribed radiation facilities to assess compliance with legislation and associated codes and standards;
- Contribute to the development of regulatory policies, processes and associated guidelines;
- Contribute to the development of codes and standards for radiation protection and nuclear safety;
- Liaise with ARPANSA stakeholders on issues related to regulation of sources, prescribed radiation facilities and nuclear installations;
- Undertake assigned tasks as a member of the Regulatory Services Branch as required.

Job specific capabilities

The role is part of a larger regulatory team responsible for providing advice on the regulation of sources, prescribed radiation facilities and nuclear installations undertaken by Australian Government entities and their contractors. The position provides an opportunity to contribute to regulatory reform and build productive and sustainable relationships with ARPANSA's stakeholders.

To be considered for this position, you must possess a science or engineering degree from an Australian University or comparable overseas qualifications and/or have a minimum of 10+ years' experience as a regulator or in a regulated environment. It is also desirable to have experience in radiation protection.

The successful applicant will be agile, demonstrate a high degree of initiative, the capacity to analyse a variety of sources of information and make sound recommendations, possess excellent oral and written communication skills and drive to advocate ARPANSA's role in radiation protection and nuclear safety.

You must hold Australian citizenship or possess permanent residency status leading to citizenship and be prepared to travel interstate and internationally from time to time as required. The position is a designated security assessed position which will require the applicant to successfully undertake and maintain a security clearance at the required level. In addition, the candidate should possess a current driver's licence.

Selection criteria

There are six selection criteria for this role. Candidates are asked to address each criterion and limit their response to no more than 400 words per selection criteria.

1. **Demonstrated experience in radiation protection and/or nuclear safety or working in a high hazard environment.**
2. **Demonstrated ability to undertake systematic analysis of information and contribute to strategic thinking**
3. **Proven ability to contribute to, and perform in a high performing regulatory team**
4. **Demonstrated ability to cultivate positive working relationships**
5. **Proven ability to act with high levels of integrity and professionalism.**
6. **Well-developed skills in high level communication and negotiation**