

AUSTRALASIAN RADIATION PROTECTION SOCIETY INC.



The Australasian Society of the International Radiation Protection Association

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POLICY - MEMBER SUPPORT FOR CONFERENCE ATTENDANCE

ARPS members may apply for funding support to attend a conference or meeting relevant to the Society's aims. The funding requires approval by the Executive, and the application for support is required to be submitted prior to the conference or meeting.

The total funding support that may be allocated to a member is limited to the following conditions:

- **Attending a non-ARPS meeting/conference**
A member whose attendance to a radiation protection related meeting or conference would be beneficial to the meeting/conference or to ARPS, may apply for funding support. There may be a requirement to ensure the Society's name is 'highlighted'. This support has been set at a figure of \$650.00 by the Executive and may change over time dependent on ARPS financial circumstances and on the discretion of the Executive.
- **Attending a conference on behalf of ARPS**
A member may apply for funding support for conferences where ARPS is being represented by this attendee as a member of the radiation [safety] community or on behalf of the ARPS Executive. Funding would cover travel, accommodation and registration.
- **Attending an ARPS conference**
A member who has financial difficulty in regard to the costs of attending the ARPS annual conference, and whose attendance would be beneficial to the conference or to ARPS, may apply for funding support. This support has been set at a figure of \$650.00 by the Executive and may change over time dependent on ARPS financial circumstances and on the discretion of the Executive.
- **Attending an ARPS Conference – ARPS Executive**
An Executive member of ARPS, acting in the official capacity of their position, may apply for funding support. This support would cover registration, accommodation at the conference venue for the duration of the conference and economy class airfares to and from the conference. Airfares should be purchased at the lowest possible rate taking into account reasonable considerations of carrier, schedule and directness of route. This assistance would be available when the Executive member has no other funding sources. This funding support will be at the discretion of the Executive.
- **Attending an ARPS Conference - Secretariat**
The Executive, at their discretion, can approve funding support for the secretariat to attend an ARPS annual meeting. This is to enable the Secretariat to attend the ARPS annual general meeting in an official capacity to record the minutes of the meeting. The Secretariat would charge for this via normal invoice procedure and would cover travel, accommodation and relevant meal expenses. The Conference dinner would be offered as a benefit with no cost to the Secretariat.

The total funding of support for each conference shall be limited to a value set by the Executive Committee in consideration of the relevance of each conference. This does not imply that if only one person is being sponsored that this person receives more than is considered fair and justifiable.

Eligibility

A person is eligible to apply only if they are a current financial member of ARPS, and have been so for at least 12 months prior to application. The Executive will consider support in the following priority (highest to lowest):

1. ARPS Executive/Committee member whose attendance would be beneficial to the conference or to ARPS
2. ARPS Executive/Committee member whose circumstances do not allow for such expenditure but whose presence would be beneficial to the conference or to ARPS
3. A member who would be presenting a paper but whose circumstances do not allow for such expenditure and whose attendance would be beneficial to the conference or to ARPS
4. A member whose attendance would be either beneficial to the conference, to ARPS, or beneficial to the individual.

Applications for support are to be made to the Secretariat, with supporting information, electronically.

The above does not limit consideration by the Executive being given to any application for support, or variations in funding as may be required.

This Policy will be reviewed regularly to ensure that CPI and changes in monetary values, as well the Society's position, are incorporated in this Policy.

[There is a separate funding mechanism available to students seeking support to attend conferences.](#)